

Monthly Options (If client does accounting)

Financial Managment	6 Monthly	Quarterly	Monthly	Bi-Monthly
	Financial management meetings every six months	Quarterly financial managment meetings	Monthly financial management meetings	Bi-Monthly financial management meetings
* Facilitating the MONTHLY financial management meeting of your business	◆	◆	◆	◆
* Management pack including Trail Balance, Detailed Income Statement, Cash Flow Projection and Budget	◆	◆	◆	◆
* Target setting: Monthly, 6 Monthly, Yearly, 3 Yearly and 5 Yearly, as well as target review	◆	◆	◆	◆
* Accountability Partner in terms of Targets and Goals set	◆	◆	◆	◆
* Internal Review of accounts	◆	◆	◆	◆
	950.00	1,800.00	4,000.00	8,000.00
Annual costs paid monthly	800.00	800.00	800.00	800.00
No charge/client does own accounting				
* Annual Financial Statements (Charged Monthly)	300.00	300.00	300.00	300.00
* Payroll (5 Employees)	250.00	250.00	250.00	250.00
* Submission of PAYE and UIF Returns	150.00	150.00	150.00	150.00
* Submission of VAT Return	100.00	100.00	100.00	100.00
Total Monthly Package	1,750.00	2,600.00	4,800.00	8,800.00

Through business growth create wealth.



Monthly Options (If we do data capturing)

Financial Managment	6 Monthly	Quarterly	Monthly	Bi-Monthly
	Financial management meetings every six months	Quarterly financial management meetings	Monthly financial management meetings	Bi-Monthly financial management meetings
* Facilitating the MONTHLY financial management meeting of your business	◆	◆	◆	◆
* Management pack including Trail Balance, Detailed Income Statement, Cash Flow Projection and Budget	◆	◆	◆	◆
* Target setting: Monthly, 6 Monthly, Yearly, 3 Yearly and 5 Yearly, as well as target review	◆	◆	◆	◆
* Accountability Partner in terms of Targets and Goals set	◆	◆	◆	◆
* Internal Review of accounts	◆	◆	◆	◆
	900.00	1,800.00	4,000.00	8,000.00
Monthly retainer	2,000.00	2,000.00	2,000.00	2,000.00
* Monthly data capturing to trial balance, year end accounting, working papers and review)	1,200.00	1,200.00	1,200.00	1,200.00
* Annual Financial Statements (Charged Monthly)	300.00	300.00	300.00	300.00
* Payroll (5 Employees)	250.00	250.00	250.00	250.00
* Submission of PAYE and UIF Returns	150.00	150.00	150.00	150.00
* Submission of VAT Return	100.00	100.00	100.00	100.00
Total Monthly Package	2,900.00	3,800.00	6,000.00	10,000.00

Through business growth create wealth.



Annual services with dates and costs

Month to be submitted	Department	Detail	R
January, 31	Taxation Services	Business Income tax submission and assessment recon (IT14)	1,200.00
February, 28	Taxation Services	Provisional Return Member 02	400.00
February, 28	Taxation Services	Provisional Return Business 02	400.00
March, 31	Workmens Compensation	Workmen's Compensation	550.00
May, 25	Payroll Services	IRP5 Recon and IRP5 / IT3 certificates (Annual) (If on our payroll) EMP501	800.00
August, 31	Taxation Services	Provisional Tax Member per return (Twice per year) (If registered) 01	400.00
August, 31	Taxation Services	Provisional Tax Business per return (Twice per year) 01	400.00
October, 25	Payroll Services	IRP5 Recon (Bi-Annual) (If on our payroll) EMP501	800.00
November, 25	Taxation Services	Individual Income tax calculation, submission and recon (IT12)	600.00
Birthday month of company	CIPC Annual Return	CIPC Annual Return	550.00
Total Annual Cost			6,100.00
Average Monthly Cost			508.33
July	Accounting Services	Annual Financial Statements (If not covered in retainer)	3,500.00
Total Annual Cost Including Financial Statements			9,600.00
Average Monthly Cost			800.00



Detailed price list

			Annual fees	Monthly fees
Annual financial statements	Accounting	Compilation of annual financial statements per annum	3,500.00	
Year end accounting and working papers	Accounting	Doing year end journals and working papers	3,500.00	
Annual review of financial statements	Accounting	All financial statements needs to be reviewed indepently	3,500.00	
Annual accounting	Accounting	Charge as per monthly quote		
BEE Letters	Taxation	Level 4 BBBEE letter	350.00	
Consulting	Consulting	Charge per hour (R 750 per hour)		750.00
Consulting	Consulting	Basic - 30 Minutes		500.00
PAYROLL				
IRP5 Recon	Payroll	EMP501 (If we do not do the monthly payroll)	1,250.00	
IRP5 Recon	Payroll	EMP 501 (If we do payroll or payroll is on importable file)	800.00	
Monthly payroll	Payroll	1-5 Employees		275.00
Monthly payroll	Payroll	5-10 Employees		550.00
Monthly payroll	Payroll	10-15 Employees		825.00
Monthly payroll	Payroll	Every additional 5 employees is R50 per payslip		50.00
CIPC				
Annual return to CIPC	Secretarial	Submission of annual return to CIPC	550.00	
Name reservation	Secretarial	Two name reservations	250.00	
New PTY Ltd	Secretarial	New company registration including two name reservations	1,500.00	
Conversion to PTY Ltd from CC	Secretarial	Conversion	1,500.00	
Changes to a PTY Ltd	Secretarial	Charge per lodgement	550.00	
Changes to a CC	Secretarial	Charge per lodgement	550.00	
TAXATION SERVICES				
VAT Submission	Tax	Charged per month for 6 VAT submissions (R150 per submission)		100.00
PAYE Submission	Tax	PAYE Submission (Whether we do payroll or not)		75.00
UIF Submission	Tax	UIF Submission		75.00
Income tax for individuals	Tax	Per member per annum	600.00	
Income tax for individuals	Tax	Complicated return	900.00	
Income tax for companies	Tax	IT 14 company returns submission per annum	1,200.00	
Income tax Nil return	Tax	Dormant submission	300.00	
Provisional tax	Tax	IRP6 Provisional tax	400.00	
Lodgment of an objection	Tax	Charges per annum	450.00	
Tax clearance - Company	Tax	Per certificate	650.00	
Tax clearance - Individual	Tax	Per certificate	650.00	
Lodgement WCC	Tax	Completion and submission	550.00	
Letter of Good standing	Tax	Per certificate	550.00	
REGISTRATIONS				
Vat registration	Tax	Registering a company for VAT	950.00	
PAYE, SDL and UIF registration	Tax	Registering a company for PAYE and UIF	950.00	
SDL Registration	Tax	Registering a company for SDL (Seperate)	550.00	
WCC Registration	Tax	Registering company for workmens compensation	550.00	
Income tax regsitration company	Tax	Regsitering company for income tax	650.00	
Income tax regsitration individual	Tax	Registering an individual for income tax	350.00	

Offer to ST&BA Members

- First Consultation up to 1 hour: Free
- 10% discount on annual fees

